

**Attached Table No.1**

Calculation method for Accommodation Charges, etc.

(Ref. Paragraph 1 of Article 2, Paragraph 2 of Article 3 and Paragraph 1 of Article 12)

		Contents
Total Amount be paid by the Guest	Accommodation Charges	(1) Basic Accommodation Charge (Room Charge) (2) Service Charge (1) x 10%
	Extra Charges	(3) Food & Drink & Other Expenses (4) Service Charge Restaurants and Bars ((3)x10%) The service charge for in-room dining is 15% (5) Other fees (laundry, rental fees, etc.)
	Taxes	(6) Consumption Tax (7) Accommodation tax

Remarks of Attached Table No.1

Those charges are subject to charge to revisions of the Tax Laws concerned.

**Attached Table 2**

Cancellation Charge for Hotel

(Ref. Paragraph 2 of Article 6)

Contracted Number of Guest	Individual	Group	
	Date when Cancellation of Contract is Notified	1 to 14	15 to 99
No Show	100%	100%	100%
Accommodation Day	80%	80%	100%
1 Days Prior to Accommodation Day	20%	50%	80%
9 Days Prior Accommodation Day		10%	20%
20 Days Prior to Accommodation Day			10%

Remarks:

1. The percentage signifies the rate of cancellation charge to the Basic Accommodation Charges.
2. When the number of days contracted is shortened, cancellation charge for its first day shall be paid by the Guest regardless of the number of days shortened.
3. When part of a group booking (for 15 persons or more) is cancelled, the cancellation charge shall not be charged for the number of persons equivalent to 10% of the number of persons booked as of 10 days prior to the occupancy (when accepted less than 10 days prior to the occupancy, as of the date) with fractions counted as a whole number.